

Risk Assessment –LFD Home Testing

A programme of coronavirus (COVID-19) asymptomatic rapid home Testing will be provided to secondary schools and colleges. This is to safeguard the teaching workforce's health and keep as many staff and students in secondaries, colleges, special schools and alternative provision as possible. The tests will be carried out by using a Lateral Flow Device (LFD): Innova SARS-CoV2 Antigen Rapid Qualitative Test; these tests produce a result in 30 minutes and do not require a laboratory to process.

Conducting Testing

- All staff and students to conduct twice weekly at home Testing, students who are unable to test at home will have access to an on site test facility within the school-this will help identify those who are carrying the virus without displaying symptoms, reducing the risk of transmission.
- For every group, testing is voluntary, but those who are eligible for tests are strongly encouraged to participate in reducing the risk of transmission within school.
- Consent is not required for home testing however consent is required for onsite testing. Consent must be obtained from a parent of guardian if the student being tested is under 16. If consent has been granted by a parent/guardian active consent is still required by the student.

All students aged 11-18 and 19+ funded via the 16-19 methodology and staff are in the scope.

Anyone who shows symptoms of coronavirus (COVID-19) **must not** take a LFD test instead they must isolate and arrange for a PCR (COVID-19) test at a testing site or home.

Results must be sent to both the NHS test and trace and school allocated email address (covidstafftest@laretraite.co.uk) wither negative, positive or void. Anyone who tests positive on lateral flow test must isolate and arrange for a PCR test to confirm a positive test.

If your test results are negative you are able to go back to work/school. However, you must still maintain social distancing, wear a face mask and wash hands regularly.

In the below instance the Testing Coordinator is Henna Ahamed (hahamed@laretraite.co.uk)

Academy / School	La ReTraite RC Girls' School	Assessment No.	Version 1
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Site		La ReTraite	
Location		1-4 Atkins road, SW12 0AB, LONDON	
Subject of Assessment	Keep the school as safe as possible, a programme for home testing of asymptomatic staff and students for coronavirus (COVID-19).		
Assessed by	Henna Ahamed	Date	03/03/2021
		Review date	03/03/2021
Spaces being used	Home of staff and student, collection point for home testing		
Details of workplace/activity	General activities of home asymptomatic coronavirus (COVID-19) testing of students and staff at LaReTraite school . The tests are carried out by using the Lateral Flow Device (LFD).		Persons Affected <i>(Who may be harmed)</i>
			Students and employees

Hazard and Associated Risk	Control Measures	Assessed by whom	Additional action
<p>1 Incidents: Repeat void tests, Unclear results, Leaking or damaged tubes.</p> <p>Incorrect reporting of incidences can result in poor communication and ultimately increase the risk of transmission of COVID-19. Transmission of the virus leading to ill health</p>	<p>Incidents arriving at home should be reported via email to the school at covidstafftest@laretaite.co.uk for staff and covidtest@laretaite.co.uk for students. These will be reported via the school to DfE who will escalate for further investigation.</p> <p>If incidences arise due to incorrect procedure being followed further training can be provided on home testing this can be arranged by the Testing Co-ordinator.</p>	<p>Individual carrying out home testing and Testing Co-ordinator</p>	
<p>2 Clinical issue for individual testing: Such as bleeding to the nose or possible damage to tonsils.</p>	<p>If there is a clinical issue which can lead to or has potential for harm, individuals must report it on https://coronavirusyellowcard.mhra.gov.uk/. This information can be found in the accompanying leaflet. This is not for seeking immediate medical care. Medical care should be sought through the usual route of contacting 111 or 999.</p>	<p>Individual carrying out home testing</p>	
<p>3 Non-clinical issue: Damaged kit, missing items unable to log results.</p>	<p>For incidences that occur at home individuals should seek guidance from the information leaflet and report these to 119.</p>	<p>Individual carrying out home testing</p>	
<p>4 Ongoing test-related problems including faulty tests and missing items.</p> <p>Incorrect testing protocol can result in poor communication and ultimately increase the risk of transmission of COVID-19. Transmission of the virus leading to ill health</p>	<p>Must be reported to the school so that wider checks can be carried out to see if this is a wider issue across all users. Such incidences must be reported at covidstafftest@laretraite.co.uk.</p>	<p>Individual and Testing Co-ordinator</p>	<p>Monitored by Testing Co-ordinator</p>
<p>5 Recall of test kits due to faulty items.</p> <p>Individuals unable to undergo testing ultimately increase the risk of</p>	<p>A test kit log will be kept by the school which identifies lot numbers of test kit and name of person using test. They will then be contacted if a batch has been recalled. These individuals will be able to use the onsite testing facility until they have been given replacement test kits.</p>	<p>Testing Co-ordinator</p>	

	transmission of COVID-19. Transmission of the virus leading to ill health			
6	<p>Recurrent Void results.</p> <p>Incorrect testing protocol can result in poor communication and ultimately increase the risk of transmission of COVID-19. Transmission of the virus leading to ill health</p>	Two or more void results will mean an individual will need to self isolate and book a confirmatory PCR test. If recurrent void results still persist individual can be provided with further guidance on swabbing and testing protocol.	Individual Carrying out home testing and Testing Co-ordinator	Monitored by Testing Co-ordinator
7	<p>Non-Reporting of results to school</p> <p>Incorrect reporting of incidences can result in poor communication and ultimately increase the risk of transmission of COVID-19. Transmission of the virus leading to ill health</p>	A test kit log and test result register will be kept by the school. If an individual has not communicated test results the registration assistant will be in contact with the individuals. If the individual is unable to carry out home testing they can access the on site testing facility located within the school.	Registration assistant	Monitored by Registration assistant
8	<p>Storage of LFD home test kits</p> <p>Incorrect storage of test kits can result in results being invalid, increase the risk of transmission of COVID-19. Transmission of the virus leading to ill health</p>	<p>Secure Storage Facility Identified for test kit, tests are located away and only accessed by Testing Co-ordinator or Registration assistant.</p> <ul style="list-style-type: none"> • Kits stored from temperatures in the range of 2 to-30c 	Testing Co-ordinator	
9	<p>Registration desk for home test kits.</p> <p>Contact between subjects and staff increasing the risk of transmission of COVID-19: Transmission of the virus leading to ill health</p>	Asymptomatic: All subjects are to be advised in advance not to pick up test kits if they have any symptoms of COVID 19, or live with someone who is showing symptoms of COVID 19 (including a fever and/or new persistent cough) or if they have returned within 14 days from a part of the world affected by the virus or have been in close contact with someone who is displaying symptoms.	Individual collecting test kit testing and Testing Co-ordinator	

	<p>Face masks: Prominent signage reminding attending subjects of the above to be displayed at collection point for test kits. Face coverings/masks to be worn by subjects at all times whilst on the premises.</p> <p>Compliance with wearing of face covering/mask of all subjects to be visually checked in arrival at registration.</p> <p>Compliance with wearing of face covering/mask by staff at registration desk.</p> <p>Social distancing: Two metre social distancing to be maintained between subjects and staff with measured floor markings in place to ensure compliance in addition to verbal reminders.</p> <p>Screen protector: To maintain a barrier between registration staff and subjects.</p> <p>Cleaning: Regular cleaning of registration desk including wipe down of all potential touchpoints in accordance with PHE guidance.</p> <p>Ventilation: Registration desk and collection point kept in a well-ventilated area.</p>		
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