



# La Retraite

Roman Catholic 11-19 Girls' School

Atkins Road, Clapham Park, London SW12 0AB

Tel: 020 8673 5644 Fax: 020 8675 8577

[schsec@laretraite.lambeth.sch.uk](mailto:schsec@laretraite.lambeth.sch.uk)

[www.laretraite.lambeth.sch.uk](http://www.laretraite.lambeth.sch.uk)

**Head Teacher:** Mr. D. Malins

29<sup>th</sup> May 2020

## RE: ONE TO ONE MEETINGS STARTING 1ST JUNE FOR ACADEMIC SUPPORT

Dear Year 10 Parents/Guardians,

We understand the challenges that learning from home can pose so from the 2<sup>nd</sup> June we are going to arrange one to one meetings for Year 10. We believe that having a meeting with a member of staff should help to focus them on their studies and also help us to identify if there are any further ways in which we can support them as they head towards their GCSEs.

Your daughter will be invited to a 30-minute meeting in a classroom with a member of staff from the Year 10 team. The purpose of these meetings is to:

- Check on their well being
- Check that they can access the online work and upload their own work
- Provide them with paper resources and textbooks required to support their learning

In order to do this safely, we do have to be very strict about how this is managed both in school and how students arrive and exit school. I am sure you will understand that we are doing this in order to maintain safe social distancing in line with government guidelines.

On the next sheet is a list of expectations which students and parents will need to follow in order for us to maintain a safe school environment for students and staff. Please take time to discuss this with your daughter so that they fully understand what is expected before they come into school. If you have any questions, please contact [schsec@laretraite.lambeth.sch.uk](mailto:schsec@laretraite.lambeth.sch.uk) and a member of the Yr. 10 team or SLT will get back to you.

You will receive a telephone call in the near future to confirm your daughter's appointment time and date as well as to answer any questions you may have.

We hope you are all keeping well and safe, and we look forward to seeing your daughter soon.

Yours faithfully,

**Mr D Malins**  
Headteacher



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## Arrangements and expectations for return to school – 1:1 meetings

- Parents must exercise caution and not send students to school if they have a temperature or any other Covid symptoms. If you are not sure about these, please refer to the NHS website, <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>
- Parents cannot come into the school with students. Parents will not be admitted so that we can enforce social distancing in Visitors' Reception.

## Appointments – arrival and departure

- Each student will be given a specific timed appointment.
- Students must stick to the time given and arrive on time so we can ensure social distancing measures are in place.
- If students do not arrive on time, we will not be able to see them, due to the current government guidance for student and teacher safety.
- Students should not meet or arrive with other students.
- Students will not be allowed to wait in school or outside school for other students.

## In school

- On arrival students must sanitise their hands. They will then be directed to a seat in the school dining hall
- To support with the school's health and safety plan, students will only be going as far as their assigned classroom and accompanied by a member of staff at all times
- Students must exercise social distancing (2m) from other students and staff
- If students need to use a toilet, they need to ask permission and will be taken by a member of staff to the Yr. 11 toilets opposite C3.
- Students are not allowed to go anywhere else in school.

**We have worked hard to make arrangements which will protect students and staff and which are easy to follow. If any student refuses to do as asked by a member of staff, they will be asked to leave the premises. The School's behaviour policy and the attached addendum will apply as usual.**